

MEETING ORGANIZER: Nicole DiStasio

ATTENDEES: *State representatives:* Jennifer Perkins; Bard Hill; Jackie Rogers
Provider Representatives: William Ashe; Theresa Earle; Jennifer Stratton
Recipient Representatives: Susan Yuan, Beth Masters, Kaiya Andrews

LOCATION: For those attending in person: AHS - WSOC Boxelder (second floor, south side)
 For those attending via dial in: (802) 552-8456, Conference ID: 77691711

PLEASE READ/REVIEW: Vermont’s Current Needs Assessment Tool and the SIS-A interview form.

11:00	WELCOME, INTRODUCTIONS, AND FOLLOW UPS	NICOLE
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 11:20 **Description:** We’ll do a round of introductions for those joining us. We’ll review the scope of work. We’ll follow up on the items from last time:

- Jennifer: Update on the supplemental questions.
- Jennifer: Update from DAIL Leadership and information about how to provide any additional feedback on this decision.
- Nicole: Draft of the timeline for workgroup.

11:20	ICAP OVERVIEW AND DISCUSSION	GROUP
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11:35	<p>Description: We'll ask our provider representatives to give a quick overview and tell us thoughts on the ICAP.</p> <p>Decision Points: Do we want to recommend the ICAP as the standardized tool to move towards implementation?</p>	
11:35	THOUGHTS ON SIS-A WEBINAR	GROUP
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11:50	<p>Description: We'll discuss our impression of the webinar.</p> <p>Decision Points: Do we want to recommend the SIS-A as the standardized tool to move towards implementation?</p> <p><i>Note: If neither the ICAP or the SIS-A are the recommendations for moving forward with, we need to identify the tool(s) we will consider for the next meeting.</i></p>	
11:50	BEHAVIORAL/MEDICAL QUESTIONS REVIEW	JENNIFER
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12:20	<p>Description: We'll review the behavioral/medical questions. We'll share the questions and feedback the attendees from last meeting sent to Jennifer and follow ups (if available) from AAIDD. We'll do a comparison of the current needs assessment and the SIS as it relates to Exceptional Medical and Exceptional Behavioral needs</p> <p>Decision Points: Are there additional items for Jennifer to follow up on with AAIDD?</p>	
12:20	OPEN COMMENTS SECTION	OPEN FORUM
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12:30	<p>Description: Time set aside for non-participants to pose questions to the group and/or make comments.</p>	

OUR NEXT MEETING'S DATE: **TUESDAY, DECEMBER 11TH 11-1230PM**